

North Dakota Propane Gas Association

PO Box 1956 – Bismarck, ND 58502

701-223-3370 Fax 701-223-5004



Certified Employee Training Program (CETP) Registration Form

Placing Vapor Distribution Systems & Appliances into Operation

Book 4.2

Names _____

Company _____

Address _____

City _____ Email _____

Location: **May 18 – 20, 2020 8:00 am – 5:00 pm each day**
Ramada Bismarck Hotel
1400 E Interchange Ave
Bismarck, ND 701-258-7000 \$89 + tax before May 1

Distribution Systems Registration Fee:

Registration Fee: \$645 x _____ = \$ _____

NFPA 54 – 2018 Edition \$73 x _____ = \$ _____

NFPA 58 – 2020 Edition \$73 x _____ = \$ _____

Required for class – save money & bring your copy with you to class

Total Registration \$ _____

Minus PERC Rebate Fee Reduction _____ x **-\$570.00** = (\$ _____)

Total \$ _____

Registration includes manual, certified testing fee, instructor fee and lunch.

NDPGA has a block of sleeping rooms. The block of rooms will be held until the 1st of May. When calling the hotel ask for the ND Propane block to receive your discounted rate of \$89.00. **You are responsible for reserving and paying for your hotel room.**

Please return registration form with your check made payable to NDPGA by **May 1** to insure the availability of materials. Class registration fee is reduced to all ND attendees with a rebate from the Propane Education and Research Council. Class size is limited – first to sign up – first accommodated.

Classes begin at 8:00 a.m. with registration at 7:30 a.m. on Monday May 18.



Course Description

Placing Vapor Distribution Systems & Appliances into Operation

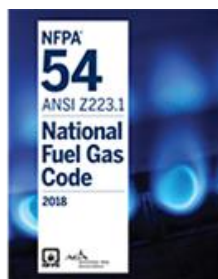
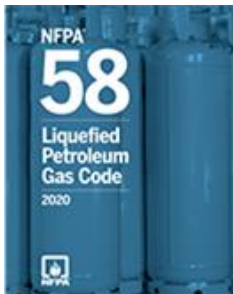
Book 4.2

This course addresses the different system tests and checks required when installing new piping, regulators and appliances or restoring service to an existing vapor distribution; validating the container, piping, and regulator; how and when to make the final connections; how to purge the system of air, appliance controls and safety devices and how to adjust the burner.

The topics covered are:

- Vapor distribution system tests.
- Validating vapor distribution systems.
- Identifying venting requirements and characteristics.
- Validating combustion air.
- **Leak Check Procedures.**
- Purging air from a piping system.
- Placing appliances into operation.
- Appliance controls and safety devices.
- Spillage test.
- Identifying burning characteristics of propane.

Prerequisites: Basic Principles & Practices of Propane



NFPA #58- 2020 edition and #54 – 2018 edition are required for this course please bring your copies to class

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DOT Hazardous Materials

HMR; 49 CFR Parts 171-180

Federal Department of Transportation requires HazMat training every three years

Names _____

Company _____

Co. Address _____ Phone# _____

City, St., Zip _____ Email _____

Location: **May 21, 2020** **8:00 am – Noon**
Ramada Bismarck Hotel
1400 E Interchange Ave
Bismarck, ND 701-258-7000 \$89 + tax before May 1

DOT Hazardous Materials Registration Fee:

- Members	\$200 x _____	=	\$ _____
- Non-members	\$300 x _____	=	\$ _____
Total Registration			\$ _____

Registration includes class materials, wallet card and instructor fees.

NDPGA has a block of sleeping rooms set. The block of rooms will be held until the 1st of May. When calling the hotel ask for the ND Propane block to receive your discounted rate of \$86.40. **You are responsible for reserving and paying for your hotel room.**

Please return registration form with your check made payable to NDPGA by **May 1** to insure the availability of materials. Class size is limited – first to sign up – first accommodated.

Classes begin at 8:00 a.m. with registration at 7:30 a.m. on Thursday May 21.

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**Attendees MUST be certified
in Basic Principles & Practices
to attend.**

Remaining Current:

Basic & Bobtail Refresher Training

Required every **three years** after initial certification of Basic Principles and Practices

Names & Last 4 digits of SS# _____

Company _____

Co. Address _____ Phone# _____

City, St., Zip _____ Email _____

Location: **May 21, 2020** **1:00 – 5:00**
Ramada Bismarck Hotel
1400 E Interchange Ave
Bismarck, ND 701-258-7000 \$89 + tax before May 1

Remaining Current - Basic Refresher:

Registration Fee \$200 x _____ = \$ _____

NFPA 58 – 2020 Edition \$73 x _____ = \$ _____
Required for class

Total Registration \$ _____

Minus PERC Rebate Fee Reduction _____ x **-\$125.00** = (\$ _____)

Total \$ _____

Registration includes class materials, remaining current ONBOARD website and instructor fees.

NDPGA has a block of sleeping rooms. The block of rooms will be held until the 1st of May. When calling the hotel ask for the ND Propane block to receive your discounted rate of \$89. **You are responsible for reserving and paying for your hotel room.**

Please return registration form by **May 1** to insure the availability of materials. Class registration fee is reduced to all ND attendees with a rebate from the Propane Education and Research Council. Class size is limited – first to sign up – first accommodated.

Classes begin at 1:00 pm with registration at 12:30 on Thursday May 21.



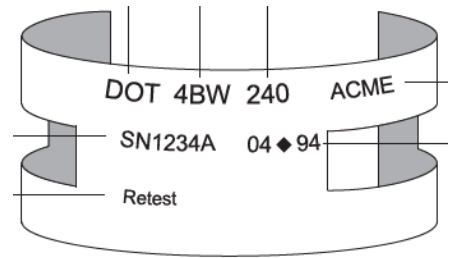
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Propane Cylinder Requalification

Not a CETP Certification Exam Class
Attendees will receive a certificate of completion.



Names _____

Company _____

Address _____

City _____ Email _____

Location: **May 22, 2020** **8:00 am – 1:00**
Ramada Bismarck Hotel
1400 E Interchange Ave
Bismarck, ND 701-258-7000 \$89 + tax before May 1

Propane Cylinder Requalification registration fee:

- Registration Fee \$200 x _____ = \$ _____

Minus PERC Rebate Fee Reduction _____ x **-\$125.00** = (\$ _____)

Total \$ _____

NDPGA has a block of sleeping rooms. The block of rooms will be held until the 1st of May. When calling the hotel ask for the ND Propane block to receive your discounted rate of \$89. **You are responsible for reserving and paying for your hotel room.**

Please return registration form with your check made payable to NDPGA by **May 1** to insure the availability of materials. Class registration fee is reduced to all ND attendees with a rebate from the Propane Education and Research Council. Class size is limited – first to sign up – first accommodated.

Classes begin at 8:00 am with **registration at 7:30 on May 22.**

Propane Cylinder Requalification Program

The class provides information about the properties and characteristics of propane, the different types of DOT cylinders requiring periodic requalification, and in-depth procedures for requalifying DOT cylinders using the external visual inspection method.

This course provides current information, practices, and procedures to safely and efficiently perform DOT cylinder requalification by visual inspection tasks.

After completing this course, you will be able to:

- Identify the properties and characteristics of propane.
- Identify the different types of DOT cylinders.
- Identify DOT requirements for cylinder requalification.
- List the process steps for DOT cylinder requalification by visual inspection.
- **Requalify DOT cylinders by visual inspection and document findings.**

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Propane Cylinder Filling – Dispensing Propane Safely

Cylinder Filling is a class for basic inspecting and filling portable cylinders. It emphasizes verification of cylinder requalification dates, hazards of overfilling and visual inspection of cylinders before filling.

Not a CETP Certification Exam Class
Attendees will receive a certificate of completion.

Names _____

Company _____

Address _____

City _____ Email _____

Location:

May 22, 2020

2:00 – 5:00

Ramada Bismarck Hotel

1400 E Interchange Ave

Bismarck, ND 701-258-7000 \$89 + tax before May 1



Propane Cylinder Filling registration fee:

- Registration Fee \$200 x _____ = \$ _____

Minus PERC Rebate Fee Reduction _____ x **-\$125.00** = (\$ _____)

Total \$ _____

NDPGA has a block of sleeping rooms that will be released May 1. When reserving your room ask for the ND Propane block to receive your discounted rate of \$89. You are responsible for reserving and paying for your hotel room.

Please return registration form by **May 1** to insure the availability of materials. Class registration fee is reduced to all ND attendees with a rebate from the Propane Education and Research Council. Class size is limited – first to sign up – first accommodated.

Classes begin at 2:00 pm with **registration at 1:30** on May 22

Dispensing Propane Safely Program

Dispensing Propane Safely is an employee training program that details the many tasks associated with the safe and effective dispensing of propane into several types of propane cylinders and tanks, including those found at retail locations, bulk plant and forklift operations. Attendees will receive a certificate of completion.

The first five modules in the program apply to almost all propane dispensing operations, including those at retail locations:

- Introduction to Dispensing Propane Safely
- Properties and Characteristics of Propane
- Dispensing Station Equipment
- DOT Cylinders
- Inspecting, Filling, and Labeling Small Cylinders
- Refueling, Maintaining, and Troubleshooting Forklift Cylinders
- Refueling ASME Motor Fuel and RV Tanks
- Emerging Technologies
- Retail Cylinder Exchange Operations
- Bulk Plant Dispensing Equipment and Purging
- Safely Fueling Propane Lawn Equipment
- Safely Fueling Propane-Powered School Buses

